

Overview

FEDERAL MEDICAL CENTRE, JALINGO,

OFF BARDE WAY, PNIB1061, JALINGO, TARABA STATE

INVITATION TO TENDER FOR 2022 FGN CAPITAL PROJECT

(1) INTRODUCTION

In compliance with the requirements of the Public Procurement Act, 2007 and extant regulations on the Procurement of Goods, Works and Services, the Federal Medical Centre Jalingo, Taraba State, in furtherance of its responsibility as a tertiary health institution in the country, hereby Invites interested competent and reputable contractors with relevant experience, requisite expertise and good track record to submit Technical/Financial Bids for the under-listed projects:

(2) SCOPE OF WORKS

Lot	Description
Lot R1	Construction/Equipping/Furnishing Of Auditorium Hall.
Lot R2	Construction Of Fuel/Fire Safety Dump.
Lot R3	Renovation And Upgrading Of Hospital Wards.

The Scope of Each Lot is as Contained in the Standard Bidding Document (SBD) That will be issued on Purchase.

(3) ELIGIBILITY REQUIREMENTS

Interested companies are required to submit the following documents:

(a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC2 and CAC7;

(b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2022;

(c) Evidence of Pension Clearance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 15 and above);

(d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);

(e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2022;

(e) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2022 or valid Certificate issued by BPP.

(f) Sworn Affidavit:

- disclosing whether or not any officer of the relevant committees of the Federal Medical Centre Jalingo, Taraba State or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- that none of the directors has been convicted in any country for any criminal offence including fraud or financial impropriety;
- that the company is not in receivership, insolvency or bankruptcy

(h) Company's Audited Accounts for the last three (3) years – 2019, 2020 & 2021;

(i) Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(l) List of Plants/Equipment with proof of Ownership/Lease;

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);

(n) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

(4.1) Tender Documents are obtainable from the, Procurement Office Room 1 Finance Block FMC Jalingo, within the working hours of 8am-4pm (Monday – Friday) upon presentation of evidence of payment of non-refundable Tender Fee of N 10,000.00 only per LOT (No company is to pay for more than 1 lot).

(4.2) Payment should be made to Federal Medical Centre Jalin go through TSA Account REMITA Platform at any reputable Commercial Bank in Nigeria.

(5) SUBMISSION OF TENDER DOCUMENTS

(i) Prospective bidders shall submit completed Technical and Financial Bids in two (2) hard copies, one copy of technical and one copy of financial bid with soft copy financial bids in MS EXCEL format packaged separately in sealed envelopes and labeled "Technical Bid" and Financial Bid" respectively with the company name and address indicated at the back of the envelope. The two envelopes should be enclosed in one big sealed envelope and marked (Technical and Financial), clearly stating the project name and LOT number at the top right hand corner of the envelope and address to:

The Medical Director

Federal Medical Centre, Jalingo, Taraba State

(ii) And drop the envelope in the designated Tender box at the above address **not later than 12:00 noon on Monday, 11 April, 2021.**

(6) OPENING OF TECHNICAL BIDS

Only the Technical Bids shall be opened immediately after the deadline for submission of bids at **12:00 noon on Monday, 11 April, 2022** at the Boardroom of the Medical Director Federal Medical Centre Jalingo, while the financial bids shall be kept unopened. Please, ensure that you sign the Bid Submission Register in the Medical Director's office, as the Hospital will not be held liable for misplaced or wrongly submitted Bids.

For enquires, contact the Head of Procurement Federal Medical Centre Jalingo, Taraba State. PMB 1067 Jalingo on fmcjalingo@gmail.com

(7) GENERAL INFORMATION

- (a) Submission of Tender does not mean that Federal Medical Centre Jalingo is under any obligation whatsoever to award your company any contract.
- (b) All required documents may be referred to the Security Agencies, Corporate Affairs Commission, Federal Inland Revenue Service (FIRS), PENCOR, ITF and other relevant bodies for verification. Any fake unverifiable document/certificate shall be submitted to relevant prosecuting bodies for further action after due diligence.
- (c) Bidder that does not adhere to instruction shall be disqualified from any of the process;
- (d) All Bids submission must be in English Language.
- (e) Bids received after the deadline for submission shall be returned un-opened.
- (f) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (invitation link will be sent to bidders to join the bid opening online) with the physical presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- (g) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- (h) Only pre-qualified bidders at technical evaluation will be invited at a later date for virtual financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (i) Federal Medical Centre Jalingo reserves the right to annul the selection process at any time without incurring any liability in accordance with Section 28 of the Public Procurement Act, 2007

SIGNED:

MANAGEMENT

FEDERAL MEDICAL CENTRE JALINGO